



Graduate Studies
 B-356 ASB
 Tel: (801) 422-4091
 Fax: (801) 422-0270
 Web: <http://www.byu.edu/gradstudies>
 Email: gradstudies@byu.edu

Program of Study for Graduate Students

Form 3

IMAGING: GRSSStudyList
 Admit Year/Term

Name _____	BYU ID _____	Date _____
Local Street Address _____	Degree Sought _____	
City _____ State _____ Zip _____	Program Type (THS, PRJ, NON) _____	Minimum Hours Required _____
Major _____	Master's credit hours to apply toward doctorate: <input style="width:50px;" type="text"/>	
Minor (if approved) _____		

C O U R S E W O R K I N F O R M A T I O N	Requirement Type*	Department	Course Number	Hours	Pre-program Type*	Course Description

*See reverse for requirement and pre-program type abbreviations. (must include at least the minimum required for the degree and include only major, minor, elective, and thesis courses)

Total Hours

Doctoral Skill Requirements

Committee Chair Signature _____	Printed Name _____	Date _____
Member Signature _____	Printed Name _____	Date _____
Member Signature _____	Printed Name _____	Date _____
Member Signature _____	Printed Name _____	Date _____
Member Signature _____	Printed Name _____	Date _____
Graduate Coordinator Signature _____	Printed Name _____	Date _____

INSTRUCTIONS

1. If you are uncertain about any specific requirements, ask your graduate committee chair for help. Doctoral students cannot include skill hours toward the minimum hours required.
2. If a minor is to be pursued, it must be approved by both the major and the minor departments.
3. List each course to be included in your graduate program by department abbreviation (as used in class schedules), course number, credit hours, and course description. List prerequisite courses first. If a course designated with an “R” will be repeated, list it only once with the total hours to be earned. For example, do not list Psych 799R nine times for 2.0 hours each, rather once for 18.0 hours. If additional space is needed, use a second form.
- 4.* In the Requirement Type column, identify the requirement each course fills using the following abbreviations:
 - PRQ:** Prerequisite courses
 - SKL:** Skill requirement courses (may be required for doctoral students). List the courses you have taken or plan to take to fulfill the doctoral skill requirement, or describe in the space provided how you will complete the requirement.
 - MAJ:** Major courses
 - MIN:** Minor courses, if declared. Must include at least 6 credit hours of graduate level (500–600) coursework.
 - ELC:** Elective courses
 - THS:** Thesis/dissertation
 - PRJ:** Project
- 5.* In the Pre-program Type column, identify the pre-program courses you plan to count toward your degree using the following abbreviations:
 - TRN:** Transfer courses from other schools
 - SEN:** Courses taken before receiving your bachelor’s degree which you wish to count as part of your graduate degree. If any course was applied to another degree previously, do not list it. Check with your undergraduate advisement center to make sure there is no double application of credit. With departmental approval, master’s students may count a limited number of 300–400 level courses. Doctoral students may not count any undergraduate level courses toward their program of study.
 - PBS:** Courses taken after receiving your bachelor’s degree but before you were admitted to your current graduate program.

Note: Transfer credit (TRN) may constitute no more than 25 percent of the required credits for the degree, and may not exceed 15 credit hours in any program. Up to 10 senior (SEN) and/or post-baccalaureate studies (PBS) credit hours may count toward a degree. If senior and/or post-baccalaureate studies credit is used in conjunction with transfer credit, the total may not exceed 15 credit hours. For example:

<u>Required Program Hours</u>	<u>Combined TRN, SEN, PBS Credit Limit</u>
30	10 (max. 7 TRN)
36	10 (max. 9 TRN)
40	10 (max. 10 TRN, SEN/PBS)
50	12 (max. 10 SEN/PBS)
60	15 (max. 10 SEN/PBS)
>60	15 (max. 10 SEN/PBS)

The time limit for completion of a degree (5 years for a master’s, 8 years for a doctoral) begins with the first course taken and applied to the degree.
6. Obtain signatures of the graduate faculty who will serve as your committee. Master’s committees must consist of at least three graduate faculty; doctoral committees must have five graduate faculty. If you have received approval to declare a minor, one of the committee members must be from the minor department.
7. After completing the Program of Study form and obtaining committee member signatures, turn it in to your department. You can view your progress report through AIM (<http://www.byu.edu/>) or request a printout of your progress report from your department or the Office of Graduate Studies.