

INTERNSHIP WORK LOG (Semester)

Intern's name _____

Week numbers _____

Date _____

Internship/company name _____

Date	Day	Hours	Primary Duties/Responsibilities

Date	Day	Hours	Primary Duties/Responsibilities

Total hours worked _____

Descriptive summary of this week's activities (duties performed, training, meetings, etc.)**Positive learning experiences (knowledge, skills, personal growth, career development)****Challenges or problems encountered****How you'll solve the problem, or what progress you've made in meeting these challenges**